No. 21/PG/EXAMS/2021-2022   18.11.2021

NOTIFICATION
PG-I semester   Backlog / Improvement Examination(SEE) December-2021

It is hereby notified to the students of PG I semester backlog and Improvement to register for their semester examination to be conducted in December-2021.The following is the fee structure for submission of examination application forms in online mode.

DETAILS OF PG I SEMESTER BACKLOG/IMPROVEMENT EXAMIANTION FEE (COURSE WISE)

Backlog :   Upto 2 Papers   :550/-(500+50 for memo)

                 3 or more than papers   :750/-(700+50 for memo)

Improvement: Per paper   :550/-(500+50 for memo)

Guidelines for Applying Regular/Backlog Exam fee in Online Mode

1.   The student should download the Backlog exam application forms of respective semester he/she has from college website and pay the appropriate exam fees as specified in the application form in online mode.

2.   Pay the Backlog exam Fees for the number of subject's semester wise through Online using NEFT Transfer. The Bank details are as follows

> **Bank Name : HDFC Bank**
> **Account Name :**
> **Account Number : 01261450000135**
> **IFSC Code : HDFC0000126**
> **Branch : Kapra - Sainikpuri**

Note : a) At the time of payment specify the Roll Number of the Student and the semester in which   she/he want to apply for the backlog exam paper in Remarks field, otherwise the Backlog exam Application will not be considered.

3. Take a Screen Shot of the Payment Made and upload it in the specified field in the Backlog Form.

4. Fill all the fields specified in the Backlog exam Form appropriately.

5. The student should upload the downloaded backlog application form of the respective semester for which he/she want to apply for backlog exam in the backlog exam form.

7. The Student is supposed to upload the Marks Memo (Internet Copy) of the respective Semester for which he/she want to apply for Backlog exam in the regular/Backlog exam Form.

8. The link for applying Backlog exam form will be uploaded in the college website on 25/11/2021

Guidelines for Applying Improvement Exam fee in Online Mode

1.Pay the Improvement Fees for the number of subjects being selected (550/- per subject) through Online using NEFT Transfer. The Bank details are as follows

Bank Name : HDFC Bank

Account Name : Bhavan's Vivekananda College of Science, Humanities and Commerce

Account Number : 01261450000135

IFSC Code : HDFC0000126

Branch : Kapra - Sainikpuri
Note :

a) At the time of payment specify the Roll Number of the Student and the semester in which she/he want to apply for the Improvement in Remarks field, other wise the Improvement Application will not be considered.

2. Take a Screen Shot of the Payment Made and upload it in the specified field in the Improvement form.

3. Fill all the fields specified in the Improvement Form appropriately.

4. If there is more than one subject for Improvement, then separate the subjects with a comma.

E.g) English, Sanskrit, Mathematics etc.

5.The Student is supposed to upload the Marks Memo(Internet Copy) of the respective Semester for which he want to apply for Improvement in the improvement Form.

6.The link for applying improvement will be uploaded in the college website on 25/11/2021.

Controller of Examination

Copy to:

1. The Principal, BVC   2. The Account Section, BVC

3.HODs(M.COM&M.SC)   4. The Office Superintendent, BVC